

Class Requirements

Ballet students in Level 3 and above must maintain their minimum weekly class requirements:

- Conservatory Program: Minimum of 9 classes per week Ballet classes are supplemented with Pointe, Pilates, Variations, Jazz and Character
- Level 5: Minimum of 6 classes per week. Ballet classes are supplemented with Pointe, Pilates, and Character
- Level 4: Minimum of 4 classes per week. At least 4 ballet classes per week at your level. These classes are supplemented with Pointe and Pilates
- Level 3: Minimum of 2 or 3 ballet classes per week. These classes are supplemented with Pointe (if 3x/wk) and Pilates
- Level 2: Minimum of 2 or 3 ballet classes per week
- Level 1: 1 or 2 ballet classes per week

Note: Please be on time. If your student arrives for class more than 10 minutes late, the instructor may not allow him/her to take class. The full barre warm-up is important for safety.

Ballet Uniform Requirements

All students must be in uniform during class time. No hanging earrings, tee shirts or baggy clothes of any kind. On cold days (to be determined by instructor) girls may wear tight pink or black form fitting sweater and leggings. Hair must be in a bun. If it is not long enough, pull back with clips or a headband.

Females: ABT® National Training Curriculum Leotard Colors for Girls and pink tights and pink shoes

Pre-Primary, Primary A, B & C: Candy Pink Cap Sleeve with Skirt

Level 1: Lilac Sleeveless

Level 2: Aqua Sleeveless

Level 3: Magenta Sleeveless

Level 4: China Blue Cap or Camisole

Level 5: Violet Cap or Camisole

Conservatory Program: Sapphire Cap or Camisole

Males:

Male dancers must wear a PDT form fitting white tee shirt, black tights, white socks with black ballet slippers with elastics

Jazz and Tap Uniform Requirements

PDT shirt, black jazz pants, black jazz or tap shoes

Class Changes

There will be a fee of \$25 for each class changed or dropped after the second class.

Missed Classes and Make-ups

Students who miss taking classes for prolonged periods due to injury may re-enter classes by adhering to a modified class schedule determined by the Director. Injured students must be present and observe the classes. It is your responsibility to attend your classes as scheduled. If you miss more than 10% of your classes in a month, you may need to spend a week in a class level down. Students who miss several classes may not be able to participate in the performance or in examinations.

There are no make-ups or credit for personal absences. Each class becomes part of a “team” and dynamics shift when different students float in and out every week. We offer make-ups for class cancellations due to weather or unforeseen circumstances.

Appropriate Behavior

Students must never display inappropriate behavior towards teachers, students or volunteers. Inappropriate behavior includes but not limited to:

- Derogatory/inappropriate comments or obscenities
- Improper or indecent attire or behavior
- Negative attitude toward placement
- Consistently being late for class, leaving class early
- Talking during class, poor attitudes or expression during class
- Smoking, using drugs or engaging in under age drinking (This will result in immediate expulsion of the dancer from the school)
- All students are “ambassadors” for PDT Studio and, as representatives of PDT, are expected to follow all PDT standards when attending auditions and summer intensive programs.

If inappropriate behavior is witnessed it must be reported to the Artistic Director. **Gossip and rumors will not be tolerated.** Following any reported behavior incident, the Artistic Director will review the alleged infraction to determine if disciplinary notice is warranted. If so, the Artistic Director will submit written notice to the dancer/parent and a conference will be called. Upon the third disciplinary notice, the dancer will be dismissed from the school.

Food and Belongings in the Studio

- A. No food or drink is allowed on the dance floor, pianos or dressing rooms. Water however, is allowed but never place it on the pianos. Gum is never allowed in the studio.
- B. Please respect the studio facilities. Food, drinks and containers must be removed by the end of the day. Food is allowed ONLY in the reception area of the studio. That is the designated eating area. Food trash may ONLY be disposed of in the large trash receptacle located outside the studio building.
- C. PDT is not liable for any lost or stolen items and we suggest labeling everything. Belongings left at the studio will be disposed of during the next holiday break.

Before & After Class

We are responsible for your children during the time of their class with us. However, you are responsible for their behavior and safety before and after class. Siblings must stay with parents; **children should be quiet and may not be left in the lobby unattended.** Please be prompt for pick up of your dancer after class. If a PDT staff member must stay late to attend to your child, you will be charged \$1/minute after a 5-minute grace period.

Studio Guidelines

*Please make sure children are respectful of our studio. For their own safety, do not allow children to hang or sit on the barres, stand on benches, chairs or tables. No shouting, running or wheelies permitted in the hallways.

Recommendation Letters

Student recommendations will only be provided to currently registered students in good standing.

Inclement Weather Policy

In general, when West Windsor Plainsboro schools are closed, PDT will be closed. This is not always the case, so please check your email and Facebook for inclement weather closures.



Risa Kaplowitz – Director
Maura Ryan – Assistant Director



2016-2017 HANDBOOK

September 9	Classes Begin
October 3	Closed Rosh Hashanah
October 11 AND 12	Closed Yom Kippur
October 31	Closed Halloween
November 10, 11	Closed NJEA Teachers Convention
November 22 – 28	Closed Thanksgiving
December 9,10 OR 16,17	Closed for PYB performance (TBA)
Dec 20 – Jan 1	Closed Winter Break
February 20 - 23	Closed Mid Winter Break
April 10 – 16	Closed Spring Break
May 12, 13	Closed PYB Performance
May 29	Closed Memorial Day
June 3	Rehearsal at PDT
June 4	Performance at TCNJ
June 26	Summer Intensive

Check [website](#) for any updates throughout the year.
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